I. Call Meeting to Order: DeBois called meeting to order at 4:02 PM.

II. Approve Minutes of July 11, 2017
A. Minutes
   1) Board – June 11, 2017
      Action: Motion made to accept the consent agenda as presented, with changes to July 11, 2017 minutes. (MacDonald/Lyndes) Approved.

III. Capital Expense – ADA Bathroom Renovation: DeBois reported that the ADA bathroom renovation project had grown in scope and that cost is nearly double what was approved previously by the Board. Arbour added that a $9,000 grant had been awarded to help cover some of these expenses. There was discussion if the project was put out to bid and DeBois explained that due to circumstances and timing it had not been. He added that this work should have been done some time ago, but we are now up against a deadline which requires this work to be done to create a sterile environment with running water in the nurse’s office and door openers between the East and West Wing buildings. There was further discussion about future capital planning to avoid these situations and strategically planning for building renovations. Arbour will provide an update on the progress of the renovation at the next Board meeting. Action: Motion was made to approve up to $97,014 for the ADA bathroom renovation from the capital reserve. (Lyndes/Hooke) Approved.

IV. Personnel
   A. Hiring/Resignation Approvals: Arbour named the new district hires for 2017-2018 school year which occurred over the summer. Action: Motion was made to approve Ross Convertino as Athletic Director, Maureen Moran as Elementary Math Teacher, and David Kirk II as Elementary Music Teacher. (Lyndes/Hooke) Approved. Arbour updated the Board on other hires that are in process. Action: Motion was made to accept Bevin Kovilak’s resignation as part-time Social Worker at Westshire Elementary (Hooke/Lyndes) Approved.
   B. Fall Coaches: Arbour named the list of fall coaches.

V. Foreign Exchange Students 2017-2018: Arbour explained that two foreign exchange students are being hosted through the CIEE program by Rivendell families for the 2017-2018 school year. Action: Motion was made to accept Marie Polczyk and Francisco Inigo Malnar to attend Rivendell Academy for the 2017-2018 school year (MacDonald/Lyndes) Approved.

VI. Superintendent Goals: The following goals were identified for the Superintendent: 3-year capital reserve plan; 1 to 2-year plan for district-wide configuration; systems evaluation; grants (audits, practices, controls and reporting) and policy review.

VII. Board Goals: The Board identified marketing/communication as a goal and discussed the following ideas: external organization, employees, alumni, website, social media, student
involvement and community involvement. There was also some discussion about a second language at the elementary schools.

VIII. Strategic Plan: No discussion.  
(Discussion/Review/Goals/Directives)

IX. Marketing: Marketing was identified as a Board goal.  
(Board Expectations)

X. Transact Any Other Business That Needs to Be Considered: Action: Motion was made to go into executive session at 6:55 PM (Lyndes/Hooke). Board came out of executive session at 7:12 PM.

XI. Adjournment  
Action: Motion made to adjourn. (7:15 PM) (Hooke/Lyndes) Approved. The meeting adjourned 7:15 PM.

Recorded by:  
Brenda Gray  
Executive Assistant/HR Manager

Note: All Board votes were unanimous (Chair abstains) unless noted otherwise.