Members Present: Jason Knowles, Jon Lester (Fairlee); Kathy Hooke, Maria Koehler (Vershire); Marc DeBois, David Ricker, Vanessa DeSimone (Orford); Kevin Dexter, Rebecca Wurdak (West Fairlee); Kathy Blanchard (at-large)

Members Absent: David Gagner (Fairlee)

Administration and Staff Present: Barrett Williams (Superintendent), Bill Little (CFO), Keri Gelenian (Academy Principal), Steve Lindemann (Elementary Principal), Jan Cole (Director of Special Education)

Public Present: Mark Burger, Rusty Keith (Orford), Cicely Richardson (Journal Opinion)

I. Call to Order: Meeting called to order at 5:30 p.m.

II. Approve Minutes of June 4, 2019: Action: Motion was made to approve the minutes of June 4, 2019 (Ricker/Knowles) Approved.

III. Personnel
   A. Summer Hiring/Resignation Updates: Action: Motion was made to accept the resignation of Timm Judas, Elementary Principal, as submitted (Ricker/Koehler) Approved. Action: Motion was made to accept the resignations of Carmen Winchester and Christian Peterson (Hooke/Koehler) Approved. Action: Motion was made to approve the following new teacher hires for the 19-20 school year: Chris Cassell, Crystal Champagne, Kristina Claflin, Jessica Gould (elementary school nurse), Debora Herrera, Melissa Hopper and Melissa Kelleher (Knowles/Koehler) Approved.

IV. Job Description Approval
   A. Office Coordinator/Grants & Systems Specialist: Action: Motion was made to approve the Office Coordinator/Grants & Systems Specialist job description as presented (Ricker/Hooke) Approved.

V. Foreign Exchange Students 2019-2020: Keri Gelenian commented that he had reviewed the applications and there were no red flags. He also mentioned the possibility of an additional exchange student for the 19-20 school year. Action: Motion was made to approve Ander Alba Erazo and Konrad Henschke as exchange students for the 19-20 school year (Blanchard/Lester) Approved.

VI. Meal Price Update: Action: Motion was made to approve the meal price increase from $1.90 to $2.00 for elementary breakfast and $2.95 to $3.00 for lunch at all schools (Ricker/Knowles) Approved.

VII. Appoint District Treasurer: Action: Motion was made to appoint Tami Sullivan as District Treasurer (Blanchard/Ricker) Approved.

VIII. Finance Update: Bill Little stated that the financial report included in the board packet is current and complete. He added that an actuarial company, KMS Actuaries, was selected and we had participated in a conference call with them this week. Little mentioned that the line of credit was accessed in July for payroll and that the cut over to eFinancePlus occurred on July 1st. Revenues are 97% received and look to be slightly over budget which should offset some of the deficit. New software has been installed for food service which will put better controls in place and improve end of year reports from food service. Little will work with Brenda Gray on salary differentials between incoming and outgoing staff.
IX. Policy Second Read and Approval
   A. C:20: Student Conduct & Discipline: Motion was made to approve C:20 Student Conduct & Discipline policy (Ricker/Dexter) Approved.

X. Executive Session - (Discussion)
   A. Personnel, 1 VSA § 313(a)(6)
      Action: Motion made to move into Executive Session at 5:54 p.m. (DeSimone/Knowles) Approved.
      Action: Motion was made to come out of Executive Session at 6:16 p.m. (Knowles/Koehler) Approved.
      Action: Motion was made to authorize Barrett Williams to negotiate a contract for Melissa Zoerheide as Westshire Elementary Principal (Hooke/Knowles) Approved.

XI. Reaffirm Commitment to Mission of the District

XII. Board Goals: The Board identified three goals and the following ideas were discussed: Goal #1 Community Outreach: quarterly community meetings, continued attendance at Friends of Rivendell meetings, visibility in communities (dump day) and communications from the Board; Goal #2 Attend Board Meetings from Sending Schools: attend Board meeting from sending schools and measure that goal at regular RISD Board meetings; Goal #3 Annual Meeting Enhancement/Revamp: showcase “What’s Happening at RISD?!?” at Annual Meeting.

XIII. Superintendent Goals: The following goals were identified for the Superintendent and the following ideas discussed: Goal #1 Elementary Culture, Stability, Visibility, and Climate: building the administrative team and developing and supporting a mentoring program; Goal #2 District Culture: building the administrative team and effective communication; Goal #3 Financial Responsibility: long-range/strategic planning (operations); Goal #4 Curriculum/Differentiation Assessment: looking at programs, helping teacher understand differentiation, best practice.

XIV. September Board Meeting Agenda: NEASC Update; School Safety; RISD 20th Anniversary Celebration; Review Board and Superintendent Goals

XV. Transact Any Other Business That Needs to Be Considered

XVI. Adjournment (Action)
      Action: Motion was made to adjourn at 8:00 PM (Wurdak/Hooke) Approved.
      Meeting adjourned at 8:00 p.m.

Recorded by:
Brenda Gray
Executive Assistant/HR Manager

Note: All Board votes were unanimous unless noted otherwise.