Rivendell Interstate School District – Board Meeting Minutes  
Westshire Elementary School – West Fairlee, VT  
July 10, 2007

Members Present: Allan Avery, Margaret Gladstone, Sandra Smith-Ordway (Fairlee); Doug Tifft (at-large); Carol Sobetzer, Mel Emerson (Orford); Beverly Ash (West Fairlee); Harry Black (Vershire)

Administrators Present: Noelle Vitt (Head of Schools)

Others Present: Cicely Richardson (Journal Opinion)

1. Call Meeting: Carol Sobetzer called the meeting to order at 6:35 p.m.
2. Approve Board Minutes of June 12, 2007: Action: Motion to accept minutes of June 12, 2007 with a few typo corrections. Approved.
3. Public Input: None
4. Communications and Reports:
   a. Report of the Chair: none
   b. Report of Head of Schools: 1. Letter was filed with Lyonel Tracy, NH Commissioner of Education, regarding our corrective action plan in response to auditors’ comments. Received back from Commissioner Tracy stating we have met our audit requirement for FY ending June 30, 2006. 2. Two Rivendell Academy students are attending St. Paul’s School for advanced studies during the summer. 3. New Preschool enrollment at 11 students. Three spaces will be reserved for EEE students. 4. R. Sampson and R. Thatcher to provide revisions to Student Handbook for Board review next month. 5. Hiring - SME Administrative Assistant interviews to take place 7/11; 7/8th Math interviews to take place 7/11; 6th Math Science interviews to take place 7/11; WES Principal interviews to take place 7/17. 6. Nancy Bilger-Hassam continues to work on year end financial closing. Challenge is benefit allocation. 7. Liz Sunde, Grant Writer, has resigned.
   c. Report of Committee Chairs:
      i. Finance (A. Avery) – Seeking direction from Board. Would like to do cost center analysis. Joint meeting to be held with LRP
      ii. Negotiations (M. Emerson) – Mediation is over without resolution. Mediator to perform fact finding. Letter of fact finding anticipated end of July.
6. Business Requiring Discussion only:
   a. Facilities Use Policy – discussion focused on procedures and need for potential users to have insurance coverage of their own. Availability of off hour custodian and cost associated also considered. Action: Motion to approve 1st reading. Approved.
Executive Session: 8:20 p.m. – 8:40 p.m. to discuss personnel issues under Business Requiring Discussion & Action.

7. **Business Requiring Discussion & Action:***
   a. **Action:** Motion to hire Jill Anderson Lloyd for 1.0 FTE Classroom Teacher (6th Grade) position pending interview with Head of Schools. **Approved**
   b. **Action:** Motion to hire Robert Reade for 1.0 FTE Early Childhood Education Teacher. **Approved**
   c. **Action:** Motion to hire Jane Finlay for 0.95 FTE Early Essential Education (EEE). **Approved**
   d. **Action:** Motion to hire Jeannette Regis 1.0 FTE Language Arts in MS. **Approved**
   e. **Action:** Motion to approve coaching positions: Aaron Barber, Fall Cross Country (9-12); Robert Thatcher, Boys’ Varsity Soccer; Katherine Traverse, Girls’ Varsity Soccer. **Approved**

8. **Adjourn:** **Action:** Motion was made to adjourn. **Approved.** The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Mel Emerson
Recorder