Community Forum’s/Strategic Planning:

Having attended the first two community forums, I have made the decision to reach our parents and community members in a different way. I think the forums are great, but I believe it limits feedback based on attendance. I have drafted a letter to share with our communities that clearly identifies why we are doing this and what we will be using the information for. I also included an example of a strategic plan goal and the questions we would like their feedback on. I will share this next week and give folks until the holiday break before compiling the results to look for common themes.

Grant Funds:

One of the steepest learning curves for me in this new position is the management of grants for our district. After several trainings and countless hours on the phone with each state I am happy to share that all our state grants have earned final approval from each state. I have included the allocations of each grant so the board can see the total amount secured for the FY 19-20 school year.

VT/NH Reporting:

Nancy, Gabi, Matt and our admin. assistants have worked hard to complete our beginning of the year state reporting. Fortunately, this was a much easier process after spending a great deal of time last year building the structure within MMS to allow for a more manageable report this year. New this year was a submission to the NH DOE through their online reporting system. In the past we have not participated in this process and as a result have left some reimbursement money on the table.

Evaluation/Budgeting:

I will be meeting with district office personnel and school administrators to discuss the evaluation process and review department level budgets in preparation for a second draft. After meeting I will create a cycle for the current year so that the board can see who and when people are being evaluated on a month to month basis. I am in the process of creating an evaluation development committee to create a system that can be implemented consistently
from year to year for teachers and support staff. As part of this process a final document will be presented for approval to the board and the association.

**Emergency Closings – School Messenger:**

Friday November 1\textsuperscript{st} was our first test of the emergency message system as a result of power outages, downed trees and downed power lines. 80% of Vershire was reported to be without power and 72% in West Fairlee. When asked when we could expect the power to be restored at the Westshire school I was not given a definitive answer. A Vermont provision states that we cannot operate a school for more then two hours without power or water. As a result, I canceled school for the district, which is not how I wanted to start November. I’m sure there are bugs that we will workout to make this process more efficient and informative for parents.

Attachments:

- Community Letter
- Grant Info